



## Ojibway Club – Recreation Program Application Form

### **Attention Applicants:**

- Please note that all applicants must be 16 years of age by July 1, 2019
- All applications can be sent to [ojibwayrecprogram@gmail.com](mailto:ojibwayrecprogram@gmail.com) and must be submitted electronically by January 17, 2019
- The application form must be filled out by the person applying for the position

### **Personal Information:**

Full Name:

Date of Birth (dd/mm/yyyy):

Mailing Address:

Primary Contact Number (Cell):

Emergency Contact Name and Relationship:

Emergency Contact Number:

Are you or your parent's members of the Ojibway Club? Yes / No

*(All staff members must have a valid SIN number once the recreation program begins)*

### **2019 Summer Availability:**

**Pre Camp dates are June 27-28 approximately from 9:00am to 5:00pm.** All staff members are expected to attend Pre Camp in order to be fully trained on policies and procedures for the 2019 season, regardless of their availability. The Recreation Program is in session Monday to Thursday from 9:00am to 4:00pm and Friday from 9:00am to 2:30pm. Please indicate availability below.

I am available for Pre Camp: Yes/Other (please explain)



I am available for...

- The Entire Season/8 Weeks (July 1 – August 23)
- July Only/4 Weeks (July 1 – July 26)
- August Only/ 4 Weeks (July 29 – August 23)
- Other (Please indicate)

**Accommodation:**

*The Ojibway Club has accommodation available for staff on Ojibway Island (at a cost of \$50/wk and a damage deposit of \$100). Please note that you must contact the General Manager for details and availability closer to the start of the season. If you have additional questions prior to submitting your application, contact the Recreation Manager at [ojibwayrecprogram@gmail.com](mailto:ojibwayrecprogram@gmail.com).*

- Do you require accommodation? If yes, for which dates?

**Education:**

I am currently attending...

- Name of School (high school/ college/ university):
- Grade or Year:
- Program (if applicable):



**Employment/Volunteer Experience:**

List all experience (paid & volunteer) relevant to the position you are applying to.

<b>Name of Organization</b>	<b>Job Title</b>	<b>Job Description</b>	<b>Date of Employment</b>	<b>Reason for Leaving</b>



**References:**

*Provide three references with contact information (title, contact number, a brief description of work or volunteer relationship, and email). Depending on your experience these may include, but are not limited to: teachers, employers, guidance counsellors, coaches, or instructors.*

<b>Name</b>	<b>Relationship to Applicant</b>	<b>Contact Number</b>	<b>E-mail</b>

**Certifications:**

*List any certifications you have or are currently completing (eg. ORCKA, CANSail, Lifesaving Society, WAFA, First Aid, Duke of Edinburgh, etc.). You may still apply if you are currently working on a swimming certification, however a copy of the course receipt is required.*

***Mandatory Certifications:***

***Head Instructors or Counsellors***

- *(NLS) National Lifesaving Service*
- *Standard First Aid (CPR-C)*
- *Pleasure Craft Operator Card*



*Assistant Instructors or Counsellors*

- *Bronze Medallion*
- *Standard First Aid (CPR-C)*
- *Pleasure Craft Operator Card*

***All applicants must provide a photocopy of their certifications when submitting their application. The Ojibway Club is required to keep a copy of all instructor qualifications on file. Please attach separately when emailing the Recreation Manager your completed application.***

<b>Organization</b>	<b>Certification</b>	<b>Date Completed</b>	<b>Expiry Date</b>

**Job Placements:**

*The Ojibway Recreation Program is a very dynamic camp, offering a variety of activities on and off the island. Below is a list of the positions available for the 2019 season. Carefully review the job description for Head and Assistant Instructor/Counsellor positions posted on the Ojibway Club website. Rank the positions below from 1-5 (1 being most interested in and 5 being least). This ranking system allows the Ojibway a better idea of your skill set and interests.*



- Arts and Crafts (Head/Assistant) \_\_\_\_\_
- Canoeing (Head/Assistant) \_\_\_\_\_
- Kayaking (Head/Assistant) \_\_\_\_\_
- Swimming (Head/Assistant) \_\_\_\_\_
- Sailing (Head/Assistant) \_\_\_\_\_
- Section Counsellor (Head/Assistant) \_\_\_\_\_

**Note:** Also rank the following age groups based on your interest as a Section Head or Assistant Counsellor from 1-6 (1 being the most interested in and 6 being the least).

- Minnows in Training (MITs) (3 years old) \_\_\_\_\_
- Minnows (4-5 years old) \_\_\_\_\_
- Snapdragons (6-7 years old) \_\_\_\_\_
- Rattlers (8-9 years old) \_\_\_\_\_
- Hurricanes (10-11 years old) \_\_\_\_\_
- Seniors (12-14 years old) \_\_\_\_\_

**Letter of Intent/ Additional Information:**

In no more than 500 words, describe why you are a good fit for the Ojibway Club Recreation Program. If there are any experiences or qualifications that have not been included or if you would like to expand on anything stated above, we ask that you do so here.

**Thank you for considering the Ojibway Club for the 2019 season!**

**All applicants will be contacted by February 1, 2019.**