



## Ojibway Club – CIT Head Application Form

### **Attention Applicants:**

- Please note that all applicants must be 16 years of age by July 1, 2019
- All applications can be sent to [ojibwayrecprogram@gmail.com](mailto:ojibwayrecprogram@gmail.com) and must be submitted electronically by January 15, 2019
- The application form must be filled out by the person applying for the position
- We look forward to hearing from you!

### **Personal Information:**

Full Name:

Date of Birth(dd/mm/

yyyy):

Mailing Address:

Primary Contact Number:

Emergency Contact Name and

Relationship:

Emergency Contact Number:

Are you or your parent's members of the Ojibway Club? Yes / No

*(All staff members must have a valid SIN number once the recreation program begins)*

### **2019 Summer Availability:**

Pre Camp runs June 27-28. All staff are expected to attend to plan lessons and review camp programs & safety procedures. The Recreation Program runs for 8 weeks from July 1 to August 23, Monday - Friday. Please indicate your availability below.

I am available for Pre Camp: Yes/Other (please explain)



I am available for... (please circle)

- The Entire Season/8 Weeks (July 1 – August 23)
- July Only/4 Weeks (July 1 – July 26)
- August Only/ 4 Weeks (July 29 – August 23)
- Other (Please indicate)

**Accommodation:**

The Ojibway Club has accommodation available for staff on Ojibway Island (at a cost of \$50/wk with a damage deposit of \$100). Please note that you must contact the General Manager for details and availability closer to the start of the season. If you have additional questions prior to submitting your application, contact the Recreation Manager at [ojibwayrecprogram@gmail.com](mailto:ojibwayrecprogram@gmail.com).

**Do you require accommodation? If yes, for which dates?**

**Education:**

I am currently attending...

- Name of School (high school/ college/ university):
- Grade or Year:
- Program (if applicable):



**Employment/Volunteer Experience:**

List all experience (paid and volunteer) relevant to the position you are applying to.

<b>Name of Organization</b>	<b>Job Title</b>	<b>Job Description</b>	<b>Date of Employment</b>	<b>Reason for Leaving</b>



**References:**

Provide three references with contact information (title, contact number, a brief description of work or volunteer relationship, and email). Depending on your experience these may include, but are not limited to: teachers, employers, guidance counsellors, coaches, or instructors.

<b>Name</b>	<b>Relationship to Applicant</b>	<b>Contact Number</b>	<b>E-mail</b>



**Certifications:**

List any certifications you have or are currently completing (eg. ORCKA, CANSail, Lifesaving Society, WAFA, First Aid, Duke of Edinburgh, etc.). You may still apply if you are currently working on a swimming certification, however a copy of the course receipt is required.

**Mandatory Certifications:**

Head Counsellor

- o (NLS) National Lifesaving Service
- o Standard First Aid (CPR-C)
- o Pleasure Craft Operator Card

***All applicants must provide a photocopy of their certifications when submitting their application. The Ojibway Club is required to keep a copy of all instructor qualifications on file. Please attach separately when emailing the Recreation Manager your completed application.***

Organization	Certification	Date Completed	Expiry Date



**Letter of Intent/ Additional Information:**

In no more than 500 words, describe why you are a good fit for the Ojibway Club CIT Head position. Please provide your leadership experiences and your ideas for this position. If there are any skills or qualifications that have not been included or if you would like to expand on anything stated above, we ask that you do so here.

**Thank you for considering the Ojibway Club for the 2019 season!**

**All applicants will be contacted by February 1, 2019.**

